

Cathcart Parent Organization

General meeting minutes 04 03 14

Meeting was called to order at 6:35 pm.

- 1) The president led a review of upcoming events including:
 - The Fund-Run May 22nd
 - Last general CPO meeting for 2014 on May 22
 - A reminder that this meeting includes elections of officers
 - All School Carnival May 30th
 - Upcoming Ice Cream Sales to Benefit 6th grade celebration and CPO role
- 2) A discussion of available CPO positions and descriptions of their roles followed. The president explained that in general these roles do not require a significant time commitment.
 - a. copy of roles and descriptions below
- 3) The current Treasury and Fundraising report was provided via the agenda and the floor was opened for questions regarding the budget.
 - a. A discussion of the cost for the upcoming carnival ensued. The major expenditure being rental of jump toys. It was agreed that they were very popular with the kids.
 - b. A motion was made to approve expenditure for the carnival and passed on vote.
- 4) Mike Anderson followed with a discussion of what “Business Day” at Cathcart would involve.

August 20th families will be invited to come to the school and complete business related items prior to the beginning of school. They will have the opportunity to take care of pictures, lunches, emergency forms, and a host of other items. After that is complete they will receive their student’s classroom assignment.
- 5) Following was a very good presentation by school counselor Gretchen Lily regarding social media and tips for protecting your kids. It was followed by Tabitha Lewis engaging the parents with some personal stories about her experiences, including valuable tips on Instagram and other social media sites

The meeting ended with happy kids who’d just seen a really cool *Frozen* and filled up on popcorn

1. **Fundraising-** *(2 People needed)*

- Fall fundraiser-This is all planned we just need a point person to work with the fundraising company and facilitate.
- Box Top Contest- Simply copy contest sheets and distribute to teacher boxes every 2 months. Coordinate with box tops and off site event person to see what months to have contests.
- Help set up "Cathcart Eats Out" nights at area restaurants.
- Fund Run-Plan this yourself or organize a committee. This event is easy to plan and set up.

2. **Hospitality-** *(2 People Needed)*

- Schedule/ find volunteers, serve, and cleanup for all of the teacher/staff potlucks throughout the school year. Once a month or every other month. Organize teacher back to school breakfast for first day of school.
- Prepare and maintain the main office bulletin board changing with the seasons or events.
- Organize and plan events for the teacher appreciation week in May, one event/surprise each of the 5 days.

3. **Co-Community Liaison-**

- Secure off-site locations to have Cathcart fun nights. Ideas will come from the Student ASB suggestions.

- Coordinate with Fundraising and Box Tops/ Campbell's Soup Label's to coordinate contest for free tickets to off-site events.
- Coordinate with Treasurer to funnel the funds properly.

4. **Co-Top Dog-**

- Work side by side with David Rogers to help plan and Watch DOGS events.
- Help recruit new Watch DOGS.